

BLUFFTON UNIVERSITY
Bluffton, Ohio

CONTRACT FOR DIRECTED STUDY

_____ Date

_____ Student Name (Last, First, Middle)

_____ #ID Number

_____ Faculty Directing Study

_____ Dept. Number Title of Course

_____ Semester Hours **Please check:**
 Fall Semester Summer/May term: (From) _____ (To) _____
 Spring Semester (Dates must be provided)

SCHEDULE OF MEETINGS:

METHOD(S) OF EVALUATING STUDENT PERFORMANCE:

REASON FOR REQUEST:

Signed: _____
Student

_____ Faculty

Approved: _____
Academic Dean

_____ Department Chair

GUIDELINES FOR DIRECTED STUDY

1. The course must have been offered before by the faculty member supervising before approval will be given for offering it as a directed study.
2. Directed studies are to provide no less rigorous academic experience than a class in the same subject matter. If the instructor is not confident that such rigor can be provided through the directed study, the course should not be offered.
3. Normally directed studies will require at least 6 hours contact between instructor and student per semester hour of credit. It is expected that students will be pursuing their study on a more independent basis than in typical classroom courses.
4. The contract must specify required reading which is to be completed by the student.
5. All students who register for directed studies must pay tuition.
6. Registration for each course must be processed through the registrar's office.

Revised
3/19/09