

	Personal	Information		
Last name	First name	)	Middle initial Date	
Street address			E-mail address	
City	State	Zip	Telephone number	
Position Desired:				
How did you learn of this position?				
Salary expected (per month or hour – req	uired)	Date a	available to begin work	
If hired, can you provide proof of identity a	and eligibility to work in	the U.S.? () Yes (_	) No	
Have you ever been convicted of a crime?	? () Yes () No (Ti	nis will not necessarily	disqualify you for a position.)	
If yes, please explain:				
	Eau	ıcation		
High School				
College or Post High School	,	Course of Study	Degree	
	, <b>-</b> , , , , ,			
Employ	<i>rment Experience</i> (Li	st your most recent em	ployer first)	
1				
Dates (Month/Year to Month/Year)		Position		
Organization		Supervisor		
Reason for Leaving		Contact Phone	Number	



2	
Dates (Month/Year to Month/Year)	Position
Organization	Supervisor
Reason for Leaving	Contact Phone Number
3	Position
Organization	Supervisor
Reason for Leaving	Contact Phone Number
Other tra	aining relevant to your job interest
References (Do not list re	elatives or close friends. Please list three references.)
	,
1. Name:	
	How long has this person known you?
Address	
Phone Number	E-mail address
2. Name:	
	How long has this person known you?
Address	
Phone Number	 E-mail address



3. Name:		
5. Number	How long has this person known you?	
Address		
Phone Number	E-mail address	
peoples and, ultimately, for the purposes of God's universal king and ideas for a greater purpose, For instance, we bring together we bring together modest tuition with outstanding financial aid fo	s for life as well as vocation, for responsible citizenship, for service to all gdom. We do what we do because we believe in bringing together people racademic quality with deep personal caring for each of our students, and or a truly affordable private education. To most effectively bring these things eversity, where we have been delivering these outcomes since 1899.	
	luffton welcomes faculty and staff members who seek to follow the life and nurch vision of the university, who are committed to serving those in need, i.	
In light of Bluffton's commitments as a Christian institution in the special gifts you would bring to the Bluffton University communit	e Anabaptist Mennonite tradition, what are the personal commitments and ty?	



#### AS AN APPLICANT FOR EMPLOYMENT WITH BLUFFTON UNIVERSITY, I UNDERSTAND THE FOLLOWING:

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Bluffton University to verify their accuracy and to obtain reference information on my work performance. I hereby release Bluffton University from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I, the undersigned, hereby authorize and request any present or former employer, educational institution, law enforcement agency, department of motor vehicles, financial institution, or other persons having personal knowledge about me to furnish Bluffton University and/or its agents, with any and all information in their possession regarding me, in connection with an application for or retention of employment. Further, I hereby release from liability and hold harmless all persons and corporations supplying this information to Bluffton University and/or its agents. A photocopy of this authorization is as effective as the original.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the employer. However, I further understand that the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the employer may terminate my employment at any time with or without notice or cause.

Initial if Bluffton should not contact current/former employers	Please do not contact current/former employers
Signature	Date

Employment decisions are based on merit and university needs, and not on race, color, national origin, ancestry, sex, age, disability, marital status, sexual orientation, gender identity or any other status protected by law. As a religious institution, Bluffton University expressly reserves its rights to appoint faculty and staff who share a commitment to the Christian faith which is consistent with the Mennonite/Anabaptist beliefs of the university's founding and supporting church.