2026-2027 DEPENDENT VERIFICATION WORKSHEET

Student Name: _____ Student ID#: _____

Email: _____ Phone: _____

Your file was selected for verification of the data you provided on your Free Application for Federal Student Aid (FAFSA). We cannot evaluate your eligibility for financial aid until you submit all required verification documents.

STUDENT FAMILY SIZE

Include:

- The student
- The student's parents, even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce.
- The student's siblings, or other persons, if the following are true:
  - They live with the student's parents (or siblings that live apart because of college enrollment),
  - They receive more than half of their support from the student's parents, and
  - They will continue to receive more than half their support from the student's parents during the award year.

Full Name	Age	Relationship to Student
		Self

Complete this section if the STUDENT will not file and <u>IS NOT REQUIRED</u> to file a 2024 tax return with the IRS.

Check the boxes that apply:

☐ The student was NOT employed and had no income earned from work in 2024.

☐ The student was employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2024 IRS W-2 forms issued to the student by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2024
(Example) ABC's Auto Body Shop	*Yes*	*$4.500.00*
Total Amount of Income Earned from Work		**$**

Student Name: _____ Student ID#: _____

Complete this section if the PARENT(S) will not file and <u>ARE NOT REQUIRED</u> to file a 2024 tax return with the IRS.

Check the boxes that apply:

☐ Neither parent was employed, and neither had income earned from work in 2024.

☐ One or both parents were employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2024 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2024
(Example) ABC's Auto Body Shop	*Yes*	*$4.500.00*
Total Amount of Income Earned from Work		**$**

CERTIFICATIONS AND SIGNATURES

Each person signing below certifies that all of the information reported is complete and correct.
The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature (Required) Date

Parent's Signature (Required) Date

This form and all other required documents can be returned to our office in either of the following methods:

- **Mail** – Bluffton University, Financial Aid Office, 1 University Drive, Bluffton, OH 45817
- **In Person** – Financial Aid Office, Schultz Hall, Riley Court

**** Do not email documents with personally identifiable information****

For Questions, please contact us by email at finaid@bluffton.edu or by phone at 419-358-3266